



Women's International Convention Church of God in Christ

Dr. Barbara McCoo Lewis, President & General Supervisor ~ Bishop Charles E. Blake, Sr., Presiding Bishop
Post Office Box 1052, Memphis, TN 38101 – Phone: 1-888-673-7208 – Fax: 901-775-5000

Official Housing Form

Indicate Preference by checking one of the following (There Are No Other Accommodations)

_____ Single (One Person-one bed) _____ Double (Two Persons-two beds or King bed)

NOTE: Two Beds Are Limited – Please Choose Your Roommate Carefully

Premier, Red and White Card - Rates are based on Double Occupancy - Hotels Include Five (5) Nights Hotel Stay

If for some reason your roommate cancel or is a NO SHOW you will be responsible for the remaining balance of the room

DELEGATE: (PRINT CLEARLY) Bishop __ Supervisor __ Asst. Supv. __ Supv. WOC __ Natl Offcr __ Dist. Missy __ Mr. __ Mrs. __ Miss __ Ms. __ Dr. __

First Name: _____ MI _____ Last Name: _____

Street Address: _____ Apt. # _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Arrival Date: _____ / _____ / _____ Departure Date: _____ / _____ / _____

Supervisor's First Name: _____ Supervisor's Last Name: _____ Jurisdiction: _____

Deposit: \$ _____ Full Payment: \$ _____ Email Address: _____

METHOD OF PAYMENT: Cash Cashier/Certified Check Money Order Master Card Visa AMEX Discover

Credit Card Number: _____ Exp Date: _____ / _____ (Month/Year) Code: _____

Premier Card Meal (Will Eat) _____ Breakfast _____ Lunch _____ Both

Red Card Meal (Will Eat) _____ Breakfast _____ Lunch _____ Both

White Card (ONE MEAL ONLY) The President's Luncheon – Will Attend ___ Yes ___ No

Indicate by checking here if physically challenged or dietary restrictions. Please attach a brief statement of specific needs

Souvenir Journal: - \$35.00 _____ Yes _____ No - (Souvenir Journal, Program Guide, Convention bag, etc.) Please Pay at the time of Your Deposit

Leadership Conference \$40.00 - Includes Leadership Conference Booklet

EMPOWERMENT WORKSHOP BOOK - \$25.00

SHARE WITH: (PRINT CLEARLY) Bishop __ Supervisor __ Asst. Supv. __ Supv. WOC __ Natl Offcr __ Dist. Missy __ Mr. __ Mrs. __ Miss __ Ms. __ Dr. __

First Name: _____ MI _____ Last Name: _____

Street Address: _____ Apt. # _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Arrival Date: _____ / _____ / _____ Departure Date: _____ / _____ / _____

Supervisor's First Name: _____ Supervisor's Last Name: _____ Jurisdiction: _____

Deposit: \$ _____ Full Payment: \$ _____ Email Address: _____

METHOD OF PAYMENT: Cash Cashier/Certified Check Money Order Master Card Visa AMEX Discover

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EMPOWERMENT WORKSHOP BOOK - \$25.00

Over Please

THIRD DELEGATE IN THE ROOM PLEASE COMPLETE THIS SECTION

SHARE WITH: (PRINT CLEARLY) Bishop ___ Supervisor ___ Asst. Supv. ___ Supv. WOC ___ Natl Offcr ___ Dist. Missy ___ Mr. ___ Mrs. ___ Miss ___ Ms. ___ Dr. ___

First Name: _____ MI _____ Last Name: _____

Street Address: _____ Apt. # _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Arrival Date: ____/____/____ Departure Date: ____/____/____

Supervisor's First Name: _____ Supervisor's Last Name: _____ Jurisdiction: _____

Deposit: \$ _____ Full Payment: \$ _____ Email Address: _____

METHOD OF PAYMENT: Cash Cashier/Certified Check Money Order Master Card Visa AMEX Discover

Credit Card Number: _____ Exp Date: ____/____/____ (Month/Year) Code: _____

Premier Card Meal (Will Eat) _____ Breakfast _____ Lunch _____ Both

Red Card Meal (Will Eat) _____ Breakfast _____ Lunch _____ Both

White Card (ONE MEAL ONLY) The President's Luncheon – Will Attend ___ Yes ___ No

Indicate by checking here if physically challenged or dietary restrictions. Please attach a brief statement of specific needs

Souvenir Journal: Packet A - \$35.00 _____ Yes _____ No - (Souvenir Journal, Program Guide, Convention Bag, etc.). **Please Pay at the time of Your Deposit**

Leadership Conference \$40.00 - Includes Leadership Conference Booklet

EMPOWERMENT WORKSHOP BOOK - \$25.00

INSTALLMENT PAYMENT PLAN

Available with minimum deposit of \$150.00 for each person. **DEPOSITS NOT REFUNDABLE (NO PERSONAL CHECKS)**

All Premier, Red and White Card Official Housing payments must be paid in full and received in the Convention Office on or before March 1, 2020

The 2020 RED CARD Prices are as follows:

Bishops	\$675.00
Supervisors	\$650.00
Bishops Wives	\$650.00
Assistant Supervisors	\$575.00
Supervisors Without Charge	\$575.00
National Leaders	\$575.00
District Missionaries	\$575.00
Delegates (Lay)	\$560.00

The 2020 PREMIER CARD Prices are as follows:

Bishops	\$750.00
Supervisors	\$725.00
Bishops Wives	\$725.00
Assistant Supervisors	\$650.00
Supervisors Without Charge	\$650.00
National Leaders	\$650.00
District Missionaries	\$650.00
Delegates (Lay)	\$635.00

The 2020 WHITE CARD Price is as follows: \$450.00 (Includes Hotel and One Meal Only - The President's Luncheon)

ALL RATES ABOVE ARE PER PERSON BASED ON DOUBLE OCCUPANCY – Single Rate (One Person Only) Call The Women's Convention Office For Rate

Payment

Credit Cards / Debit Cards, VISA, MasterCard, American Express and Discover are acceptable forms of payments. There is a \$5.00 dollar processing fee when any of the cards are used to make payments. Please be advised that the Women's Convention Office is not responsible for checks or letters lost or delayed in the mail, or fax transmittals that are not received and/or not legible.

Cancellation

All deposits are **NON-REFUNDABLE**. In the event of an emergency, the Women's International Convention Office must be contacted within 24 hours of the emergency. No refunds will be provided if the room is check-in. Proper documentation (i.e. Doctor's Note, the State of Death from Funeral Home, etc.) and the return of your Premier Card, Red Card or White Card is required for any refund consideration. Once your documentation and WIC card are received, you will be advised in writing of approval decision. All cancellations and refunds will be processed in the same manner as original payment: if paid by credit card the refund will be issued to the card on file. Payments made by cash/cashier check will be refunded as a check and may take up to 60 days to process, after the Convention.

Transfers and Refunds:

You have the option of transferring your approved refund amount over to the following year Women's International Convention. If you decided to transfer your approved refund amount, we must receive your written request at wic@cofic.org by June 1, 2020. You will receive a confirmation from our office by August 1, 2020, confirming the amount transferred. Failure to request a transfer will result in the immediate forfeit of your transfer. Absolutely, no refunds or transfers will be approved without the return of the Premier Card, Red Card or White Card and documentation after June 30, 2020.

Official Housing Form:

If paying by credit cards/debit you can forward your Housing Form via e-mail, to WIC@COGIC.ORG, via fax or via postal mail to: Women's International Convention, Post Office Box 1052. Memphis, Tennessee 38101