



CHURCH OF GOD IN CHRIST

Digital Reporting
Resource Document

Bishop J. Drew Sheard
Presiding Bishop/ Chief Apostle

Bishop Michael Golden, Jr.
General Financial Secretary





GENERAL INFORMATION

- LEADERSHIP CONFERENCE JANUARY REGISTRATION REFUNDS SHOULD BE FULLY COMPLETED. PLEASE CONTACT THE OFS AT 757-251-2320 OR VIA EMAIL @ ofs@cogic.org IF YOU HAVE NOT RECEIVED YOUR REFUND.
- EARLY BIRD REGISTRATION REFUND (\$50) WAS COMPLETED BY THE OFFICE OF CONVENTION PLANNING AND WAS COMPLETED ON FEBRUARY 19TH.
- CREDENTIAL HOLDERS REPORTS
FY2026-2027
TUESDAY, MARCH 3, 2026



ASSESSMENTS RECORDS & CREDENTIALS (ARC) F1 – F2 PROCESSING





SOFTWARE ACCESS

Access to the Arc System is granted by the Office of the General Secretary. If you currently do not have access to initiate credential holders' reports via the arc system, please submit an official letter of request to the General Secretary's Office from your Jurisdictional Bishop. The letter should be on the Bishop's letterhead, with his authentic signature, and sent via email to generalsecretary@cogic.org. Please copy the Office of the Financial Secretary in your request at OFS@cogic.org.





HOME LOGIN

HOME > PORTAL LOGIN

MagPro Portal Login

ENTER ARC LOGIN CREDENTIALS

Username (E-mail Address)

Password



WARNING: This system is the property of Alexander Enterprises Technologies and has been licensed for use by the Church of God in Christ, Inc. - Memphis, Tennessee 38126. Unauthorized access to this system is forbidden and violators will be prosecuted. By accessing this system, you understand that your actions may be monitored and unauthorized usage reported to the appropriate authorities. If you are not an authorized user or navigated to this page by accident please click [HERE](#).

LOGIN

FORGOT PASSWORD

REQUEST ACCOUNT

Get in Touch

ACCESS THE FINANCIAL PORTAL
BY LOGGING AT
WWW.MAGISTRATEPRO.COM

Jurisdictional Financial Portal

- Dashboard
- Member
Search

ONCE YOU HAVE
LOGGED IN YOU WILL
SEE THE JURIDICAL
FINANCIAL PORTAL
MODULE CLICK
DASHBOARD TO ENTER



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GENERAL ASSEMBLY REGISTRATION Jurisdictional Financial Portal

Prelate

BISHOP LEMUEL F THUSTON

Supervisor

SUPERVISOR BARBARA MCCOO-LEWIS

Secretary

BISHOP ROBERT G RUDOLPH JR

Fin Secretary

BISHOP MICHAEL B GOLDEN JR



F-1 FORM



MEMBER SEARCH

ON THE DASHBOARD CLICK F-1 FORM

Prelate

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Supervisor

Secretary

BISHOP ROBERT G RUDOLPH JR

Fin Secretary

Please use the form below to select the desired Fiscal Year (FY) to generate/view the F-1 Report. Once selected, ALL entries will be based on the selected FY.

- Current Assessment Year - **FY25** (2024/2025)
- Previous Assessment Year - **FY24** (2023/2024)

VIEW SELECTED YEAR

SELECT YEAR YOU ARE REPORTING

Prelate

BISHOP LEMUEL F THUSTON

Supervisor

Secretary

BISHOP ROBERT G RUDOLPH JR

Fin Secretary

The F-1 Process MUST be completed on a computer.

F-1 Submissions | Add

Click the links to generate, view or submit the F-1 and F-2 reports. *Please note that the F2 Report will be generated once the F-1 Payment has been completed..*

Year	Male	Female	Undefined	F-1 Report	F-2 Report	Totals	Status	Submitted
25	1	0	0	View F-1 Report	View F-2 Report	\$400.00	Processed and Cleared	04-24-2024

SELECT ADD TO BEGIN BUILDING F1

Assessments

Presiding Bishop, First Assistant Presiding Bishop, Second Assistant Presiding Bishop, Former Presiding Bishop, General Board Secretary, General Board Assistant Secretary, General Board Member, Chairman - General Assembly, Vice Chairman - General Assembly, General Secretary, Financial Secretary, General Treasurer

[CLICK HERE TO ADD](#)

Assessments

Chairman - Board of Bishops, First Vice Chairman - Board of Bishops, Second Vice Chairman - Board of Bishops, Chairman - Trustee Board, First Vice Chairman - Trustee Board, Second Vice Chairman - Trustee Board, Secretary - Trustee Board, Trustee Board Member (Non-Bishop), Judiciary Board Member (Non-Bishop)

[CLICK HERE TO ADD](#)

National **Auxiliary** Assessments

Chief Operating Officer, International - Supervisor - Department of Women, Adjutant General, Assistant Adjutant General, National Chairman - General Council of Pastors and Elders, National Chairman - Men's Conference, Commissioner - Military/Institutional Chaplains Department, National Chairman - AIM Convention, National Chief of Security, National President Missions Department, National Vice President Missions Department, National President Music Department, National Vice President Music Department, National President YPWW Department, National Vice President YPWW Department, National Chairlady YPWW Department, National President Evangelist Department, National Elect Lady Evangelist Department, National President Sunday School Department, National Sunday School Field Rep.

[CLICK HERE TO ADD](#)

Jurisdictional **Assessments**

Bishops (Domestic), Bishops (Foreign), Supervisor (Domestic), Supervisor (Foreign), Supervisor without Charge, Assistant Supervisor, President - Missions Department, Vice President - Missions Department, President - Music Department, Vice President - Music Department, President - YPWW Department, Vice President - YPWW Department, Chairlady - YPWW President, President - Evangelist Department, Vice President - Evangelist Department, Elect Lady - Evangelist Department, Superintendent - Sunday School Department, Vice President - Sunday School Department, Field Representative - Sunday School Department, Administrative Assistant, District Superintendent, Pastors, Ordained Elders, Minister (Licensed & Unlicensed), District Missionary, Evangelist Missionary, Deaconess Missionary, Lay Members

[CLICK HERE TO ADD](#)

CHOOSE THE ASSESSMENT CATEGORY

JURISDICTIONAL FINANCIAL REPORT FORM (F-1)

[Dashboard](#) | [F-1 Index](#) | [Group 1](#) | [Group 2](#) | [Group 3](#) | **Group 4** | [Search](#)

Use the form below to add **Jurisdictional Assessments** to your Jurisdictional Financial Report (F-1) for the [REDACTED] Jurisdiction. The section has been broken up into five (5) parts to jurisdictions with a large constituency: 1) Jurisdictional Officers, 2) Pastors, 3) Elders & Ministers, 4) Supervisors & Evangelist Missionaries, and 5) Deaconess Missionaries. Click the links below to proceed with Jurisdictional Assessments.

[Jurisdictional Officers](#) | [Pastors](#) | [Elders & Ministers](#) | [Supervisors & District Missy](#) | [Evang. Missy](#) | [Deaconess Missionaries](#)

JURISDICTIONAL ENTRY

JURISDICTIONAL FINANCIAL REPORT FORM (F-1)

[Dashboard](#) | [F-1 Index](#) | [Group 1](#) | [Group 2](#) | [Group 3](#) | **Group 4** | [Search](#)

Use the form below to add **Jurisdictional Officers** to your Jurisdictional Financial Report (F-1) for the [REDACTED] Jurisdiction.

Instructions: 1) Check the checkbox next to the name of each Credential Holder for your report. **ONLY 50 credential holders can be selected and queued at one time on this page.** The previous year's assessment will appear under 18/19 Assessment and also be automatically selected as the 19/20 Assessment. If changes are required, use the drop-down menu to select the new Assessment. TOTAL PAYMENT is requirement, so the form will not allow you to enter a partial payment. 2) Once completed, click "Add to F-1" button at the bottom to add inserted names into the roster. 4) 3) Click F-1 Index to return to the F-1 Index page to view the F-1.

Jurisdictional Officers | [Pastors](#) | [Elders & Ministers](#) | [Supervisors & District Missy](#) | [Evang. Missy](#) | [Deaconess Missionaries](#)

Name	18/19 Assessment	19/20 Assessment	Payment (\$)
<input type="checkbox"/> [REDACTED]	District Superintendent	District Superintendent (\$500.00)	Payment (\$)
Address: [REDACTED] 36117 Edit	Email: pastor@nlcogic.org	DOB: Aug 29, 1960	Gender: Male
<input type="checkbox"/> [REDACTED]	District Superintendent	District Superintendent (\$500.00)	Payment (\$)
Address: [REDACTED] 36330 Edit	Email: wkellison54@gmail.com	DOB: Jan 7, 1959	Gender: Male
<input type="checkbox"/> [REDACTED]	District Superintendent	District Superintendent (\$500.00)	Payment (\$)
Address: [REDACTED]	Email:	DOB: Edit	Gender: Male
<input type="checkbox"/> [REDACTED]	District Superintendent	District Superintendent (\$500.00)	Payment (\$)
Address: [REDACTED] 35810 Edit	Email: herbert.freeman.ctr@mail.mil	DOB: Feb 13, 1961	Gender: Male

CHECK THE NAME AND ASSESSMENT AMOUNT

TOP

Add To F-1 Report

SELECT ADD TO F1
*MAX OF 50 PER ADD

Prelate

BISHOP LEMUEL F THUSTON

Supervisor

Secretary

BISHOP ROBERT G RUDOLPH JR

Fin Secretary

The F-1 Process MUST be completed on a computer.

F-1 Submissions | Add

Click the links to generate, view or submit the F-1 and F-2 reports. *Please note that the F2 Report will be generated once the F-1 Payment has been completed.*

Year	Male	Female	Undefined	F-1 Report	F-2 Report	Totals	Status	Submitted
25	1	0	0	Review F-1	<i>Not Generated</i>	\$500.00	<i>N/A</i>	<i>N/A</i>
25	1	0	0	View F-1 Report	View F-2 Report	\$400.00	<i>Processed and Cleared</i>	04-24-2024

CLICK REVIEW F1 TO BEGIN THE
SUBMISSION TO THE FINANCE OFFICE

Prelate

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Supervisor

Secretary

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Fin Secretary

1 Credential Holders (*listed below*) have been staged for submission. Click [HERE](#) to scroll down to the bottom to Submit F-1 Report button to submit your report to the Financial Secretary's Office.

	First Name	Last Name	ID#	Address APT City, State Zip	Assessment	Title	Email	Total
1.   	TEST1234	TEST1234	277549	1 1, VI 98765	District Superintendent	MR.	test1234@example.com	\$500.00
Total Male Credential Holders:				\$500.00	Grand Total for Jurisdiction:			\$500.00
Total Female Credential Holders:				\$0.00				

SUBMIT F-1 REPORT

REVIEW PRIOR TO SUBMITTING AND IF
EVERYTHING IS CORRECT SUBMIT F1

THE F2 IS AUTOMATICALLY GENERATED FROM THE INFORMATION OF THE F1. THIS SUMMARY CAN BE VIEWED AT ANY TIME AND IS ELECTRONICALLY

VERIFY THE AMOUNTS IN THE TOTAL TO BE SURE THE CALCULATIONS ARE CORRECT AND NO DUPLICATES MAY EXIST

Secretary

BISHOP ROBERT G RUDOLPH JR

Fin Secretary

The F-1 Process MUST be completed on a computer.

F-1 Submissions | Add

Click the links to generate, view or submit the F-1 and F-2 reports. *Please note that the F2 Report will be generated once the F-1 Payment has been completed..*

Year	Male	Female	Undefined	F-1 Report	F-2 Report	Totals	Status	Submitted
25	1	0	0	View F-1	View F-2	\$400.00	Processed and Cleared	04-24-2024

ONCE PAYMENT IS RECEIVED
STATUS WILL BE UPDATED.



PAYMENT

To execute payment once all digital forms are populated, please contact the Office Of The Financial Secretary at 757-251-2320 or via email at OFS@cogic.org.

