



## 2024-2025 Scholarship Applicant Instructions

**DEADLINE FILING DATE: AUGUST 1, 2024**

The application is accessed at <https://www.cogic.org/cogiccharities>

COGIC Charities, Inc. offers scholarships to individuals enrolled full-time in college/university in Fall 2024. The scholarship is to assist with the cost of tuition, college fees, books, and student housing. Applicants will be evaluated based on the information provided on the application. Scholarships are announced at the annual COGIC Charities Banquet in November. Applicants DO NOT have to attend the banquet.

Applications must be completed online by August 1, 2024. Once determined, award notifications will be emailed to the applicants.

NOTE: If awarded, OFFICIAL TRANSCRIPTS for students attending college/university in Fall 2024 must be received by February 1, 2025. Funds will not be dispersed unless official transcripts are received. There are no exceptions.

**The Scholarship Application is online. Complete all steps for each question for a maximum score of 100. There are three parts:**

1. The Application- 40 points
2. The Essay Questions - 50 points
3. Recommendation Letters 10 points

### **Who is eligible to apply?**

- Graduating high school seniors currently in the 12<sup>th</sup> grade.
- Undergraduate students enrolled in college or university.
- Graduate and doctoral students enrolled in college or university.

### **What are the scholarship requirements?**

All applicants:

- Must be enrolled in an accredited college or university.
- Must enroll and attend full-time. (12 or more credits or for undergraduates and nine or more credits for graduate and doctoral applicants.)
- Must have a 2.5 minimum cumulative grade point average.
- May submit unofficial transcripts with the application. However, if awarded, OFFICIAL TRANSCRIPTS are required.
- Students can reapply each year.

### **How many recommendations do I need?**

- Two recommendation forms are required to receive the maximum points.
- One recommendation must be from your pastor.
- Upload the Recommendation forms.

### **Do I need to submit a transcript?**

- Upload an unofficial transcript with your application.
- If selected for an award, OFFICIAL TRANSCRIPTS for students attending college in Fall 2024 must be received by February 1<sup>st</sup>.
- Your award letter will indicate where to submit official transcripts.

### **What are some tips for filling out the application?**

- Answer all questions.
- Submit all requested documents
- List activities, including community service, employment experience, etc.
- Request recommendation letters early.
- Proofread your documents.
- Write comprehensive essays without assistance from artificial intelligence (AI).

### **How will my application be evaluated?**

- Two evaluators will review each applicant.
- The evaluators will conduct an anonymous review, meaning that each applicant will be unidentified.
- Applicants are selected based on exemplary traits, including leadership, community involvement, academic excellence, and responses to the essay questions.
- Applicants are ranked according to their scores. The top scorers are awarded based on available funds.

### **How will I be notified if selected for an award?**

- Recipients are notified via email in late October. Please be sure to include your correct email address and phone number on the application.
- Awardees are invited to attend the COGIC Charities Scholarship Banquet at the Church of God In Christ Holy Convocation on November 9, 2024. The ticket cost is \$200.00. Scholarship recipients are encouraged to attend, but attendance is not required to receive the scholarship.

### **How will I get the funds?**

- Once an official transcript is received with fall semester grades, scholarship checks will be made payable and mailed to the college/university and the funds will be added to your student account. All scholarship correspondence is sent to the applicant via the email on the application.
- No checks will be sent to the recipient.

## Got Questions?

For any questions and concerns, contact Dr. Sylvia Law at [slaw@cogic.org](mailto:slaw@cogic.org)

## Terms of the Application

Applicants who do not comply with the above stipulations will forfeit the scholarship award. Should the recipient fail to enroll or drop below full-time status or withdraw from the college/university during the period covering the award, the recipient and/or institution must return all funds associated with the award.

Your electronic signature affirms that you have read and understand the conditions of the COGIC Charities Scholarship as explained in these instructions and that you plan to attend a college/university in Fall 2024 for the 2024-2025 school year. You must grant permission for your college/university officials to release your academic transcripts and other information requested by the COGIC Charities Scholarship program. You understand that your application is confidential and will be available only to qualified people for rating. You waive the right to access letters of recommendation written on your behalf. You affirm that the completed application, including the essay responses, is your work and you have not used artificial intelligence (AI). You affirm the information contained herein is true and accurate to the best of your knowledge and belief.

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Applicant Printed Name

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Applicant Signature

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Date