

AIM Convention Exhibit Application - Church of God In Christ, Inc.

June 29 – July 3, 2015

Tampa Convention Center

333 South Franklin Street, Tampa, FL 33602 (813) 274-8511

Supt. Linwood Dillard, Chairman – Bishop Charles E. Blake, Presiding Bishop

Primary Information - PLEASE PRINT CLEARLY AND COMPLETELY!	
Business Name:	
Address:	City-St-Zip:
Email Address:	Cell Phone: Office Phone:
Products & Services:	

Items	# Requested	Deposit
Booth Rental - \$700		
Electrical Service - \$150		
Add'l 10ft Table - \$75		
	Total:	

Liability

With the signing of this contract, the Exhibitor assumes full responsibility and hereby agrees to protect, indemnify, the Church of God In Christ, Inc., and its employees and/or agents harmless against all claims, losses and damages to persons or property, charges and/or fines and/or attorney fees arising from and/or caused by the Exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof. In addition, Exhibitor acknowledges that the AIM Convention or the Church of God In Christ, Inc. is not responsible for an interruption in business or any property loss or damage incurred by the Exhibitor.

We reserve the right to refuse participation, or at any point in the conference ask a participating vendor to leave the premises for ANY actions or operations we deem inappropriate/unacceptable. The conference reserves the right to reassign a booth if circumstances deem it necessary for any unforeseen reason.

*My signature below hereby indicates that I have read, reviewed and understand the terms, and received the "Guidelines for 2015 AIM Convention". I understand that there are **NO REFUNDS under ANY circumstances**, and I further understand that by signing this contract it does hereby create a binding contract.*

Business Name:	
Printed Name:	
Signature:	Date:

Please DO NOT write below this line. For Staff use only.

Business Name:	Booths Requested:
Deposit:	Date:
Balance Due:	Authorized by:

Credit Card Payment Form

<i>Name on Card:</i>		<i>Type of Card:</i>	
<i>Card Number:</i>		<i>Expiration:</i>	
<i>Billing Address:</i>		<i>Security Code:</i>	
<i>City, State, Zip:</i>		<i>Amount:</i>	

Note: All of the following information is kept strictly confidential. Once the card has been charged, there will be NO REFUNDS!

By signing this document the AIM Convention is authorized to charge the aforementioned credit card for the sole purpose of securing an Exhibit Booth/Vendor Space and services for the 2015 AIM Convention in Tampa, FL.

Business Name:	
Printed Name:	
Signature:	Date:

Please email or FAX completed form with payment to:
Ethan B. Sheard, AIM Exhibits Coordinator
 Please **email** all questions to: ethansheard4102@comcast.net
 Cell - 313.801.7070 - FAX @ 313.345.2240
 Please make all money orders or cashier's checks payable to:
"AIM Exhibits"

AIM Convention Exhibit Guidelines

Please keep these guidelines for future review.

1. **ALL EXHIBITORS ARE REQUIRED TO ATTEND A BRIEFING MEETING PRIOR TO MOVE-IN MONDAY, JUNE 29th @ 7AM.**
2. **Exhibit Space:** 10ft x 10ft area with one skirted table, 2 chairs and one ID sign.
3. A minimum deposit of **50%** of the total cost of spaces requested must accompany a signed contract to receive a tentative booth assignment. **Confirmed booth numbers will only be given to those paid in full on or before May 1, 2015. Cashier's Check, Money Order or Credit Card payments ONLY, will be accepted. NO PERSONAL CHECKS!**
4. Each exhibit space must be **PAID IN FULL** before an Exhibitor will be allowed to take occupancy. This payment must be accompanied by a completed application.
5. **Additional Fees:** Any additional services provided (*i.e. electrical, telephone*) will require an additional fee. On-site orders are paid at a premium.
6. Each exhibitor including all merchandise must remain within the designated area. Aisles must remain clear at all times. Each exhibitor must respect noise limits and is responsible for all personal property.
7. Exhibitor is expected to return the area and equipment in the condition it was received. Any damages or missing items from the exhibit location will be charged to that specific exhibitor.
8. Every exhibitor **MUST** adhere to the directions of the **AIM Management Team** at all times. **Failure to comply may result in dismissal from the event and forfeiture of all fees paid.** The AIM Management Team reserves the right to refuse service and space to any potential or existing Exhibitor at any time.
9. **Sub-letting** constitutes a direct breach of contract. Violators will be dismissed immediately without refund.
10. Each exhibitor is subject to Labor Union fees that may be accessed at the time of move-in. If this fee amount becomes available prior to the move-in date, then the information will be forwarded to the exhibitor in a timely fashion.

<u>HOURS OF OPERATION</u>	
Monday, June 29	3pm – 9pm
Tuesday, June 30 -Thursday, July 2	10am – 9pm
“Midnight Madness” - Friday, July 3	10am – 1am
<i>All exhibitors must vacate the exhibit area by <u>Saturday, July 4 @ 11am</u> The AIM Convention/COGIC is not responsible for <u>any items left behind.</u></i>	

For more information please contact:

Elder Ethan B. Sheard, AIM Exhibits Coordinator

***Preferably by Email: ethansheard4102@comcast.net**

Cell - 313.801.7070 - FAX @ 313.345.2240

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