



**GUIDELINES & PROCEDURES  
for**

**SCREENING  
And  
EVALUATION**

**Of**

**PUBLICATIONS**

**ADOPTED**

**By the**

**International Department of Women,  
Church of God in Christ  
Dr. Barbara McCoo Lewis,  
General Supervisor**



## **THE IDOW PUBLICATION REVIEW PROCESS**

Curriculum Publication Screening Committee  
Educational Units and Initiatives Facilitator - Supervisor Dr. Grace Davis Harris,  
Wisconsin Northwest Jurisdiction

Chairman: Supervisor Lendora Early, Arkansas 3<sup>rd</sup> Jurisdiction  
Supervisor Dorothy Pulliam – Alabama 2<sup>nd</sup> Jurisdiction  
Supervisor Mattie Taylor - Alabama 1<sup>st</sup> Jurisdiction  
Supervisor Lena McClain, Texas Greater Southeast First Jurisdiction  
Supervisor Vivian M. Wesson – Tennessee Southwest Jurisdiction  
Supervisor Shirley Harris, Wyoming Jurisdiction  
Supervisor Loretta Whitsett – Michigan Southwest Agape Jurisdiction

### **Introduction**

It is the intent and purpose of the Curriculum Screening Committee to assist the General Mother in avoiding the dissemination of materials unsuitable for usage in or by the Department of Women COGIC. With the sacredness of our Church Doctrine and our belief in the absolute authority of Scripture we take seriously our efforts in screening publications that are to be adopted for use by or within the Department of Women. However, while some publications, documents, etc. may not violate the COGIC Doctrine, they may not meet the standards, purposes or goals we have set forth.

### **Statement of Principle**

The purpose of this document is to provide guidelines for the evaluation and selection of publications/resources for the Department of Women, COGIC commensurate with the Doctrine of the Church of God in Christ holding to its moral and spiritual principles as interpreted by our Constitution.



## **IDOW PROCEDURES for SUBMITTING PUBLICATIONS FOR REVIEW**

1. The application for the adoption of the publication must be completed.
2. Submit to the Publications Review Committee Chair the following:
  - a. The written publication to be reviewed should preferably be in digital format, but a hard copy will also be accepted\*
  - b. Audio
  - c. DVD
3. A reply will be sent upon receipt of the publication. (A reply will be submitted upon receiving any other formats: DVD/CD by mail or by digital link, etc.)

### **CRITERIA for REVIEW PROCESS**

- The document/publication must be in sync with the Doctrine of the Church of God in Christ.
- When scriptural usage is cited, it must meet with proper interpretation of scripture based upon sound hermeneutical principles.
- The publication must be submitted according to the procedures developed by the Curriculum Screening Committee of the Department of Women.
- The document should be free from plagiarism and the author will be required to sign a disclaimer regarding such.
- The overall presentation, design, and appearance is professional in nature.
- Publications will be reviewed at least three times per year.

**The major criterion for the final decision regarding any written or digital publication, is the doctrinal appropriateness to the beliefs of the Church of God in Christ as interpreted by its major governing document, its Constitution.**



## IDOW Publication Review Application

(Please Type or Print)

Submitted By: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone Number: \_\_\_\_\_/Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Jurisdiction: \_\_\_\_\_ Other: \_\_\_\_\_

Title of Publication: \_\_\_\_\_

Brief Description of the Publication (purpose, audience used for) to be reviewed: \_\_\_\_\_

### Publication Review Cycle for Publications Under 200 pages!

Publication Needed By	Review Cycle	Please Check Review Cycle
The Leadership Conference in January	November 1 <sup>st</sup> of the Previous year	
The General Assembly in April	January 1 <sup>st</sup> of Current Year	
The Women's International Convention in May	February 1 <sup>st</sup> of Current Year	
The AIMS Convention in July	April 1 <sup>st</sup> of Current Year	
The Holy Convocation in November	August 1 <sup>st</sup> of Current Year	

- Please note that publications over 300 pages could take longer to review.

Disclaimer (regarding plagiarism). The Department of Women takes no responsibility for materials submitted that are not free from plagiarism.

Signature: \_\_\_\_\_

Date Publication Received By Curriculum Review Committee: \_\_\_\_\_