

# **COLLEGE AND CAREER DAY**

## Program Name – College and Career Day

### Description of program

Promoting academic excellence and promoting a culture of maintaining high expectations for students to excel beyond high school can be done in the local church. Establishing a College and Career Day will allow students and parents to gain useful information and provide opportunities for students to received knowledge that can lead to scholarship, internships and job opportunities.

#### Benefits of program

- 1. Increase awareness of higher learning institutions and their requirements
- 2. Create College and Career Ready minded students
- 3. Establish scholarships and seek internships
- 4. Increase awareness and sessions on college applications, entry exams, financial aid and how to apply for scholarships.
- 5. Increase relationship through networking with college and business representatives.
- 6. Learn and practice interview and presentation skills.

#### Implementation Steps:

- 1. Establish a committee of key individuals. Have them identify one team member as a point person
- 2. Assign duties and responsibilities
- 3. Set a date, time and location for the event
- 4. Consider inviting representatives from local colleges and universities as facilitators of presenters
- 5. Key components include a rotation of small workshops on Financial Planning for College, What to expect as a student and a parent, Choosing the right school, program and activities, completing relevant financial forms, *e.g. FAFSA, scholarships, loans (if applicable)*
- 6. Setup should include a table and at least two chairs per table for each institution represented
- 7. Create an action plan and action steps for each individual or category on the committee
- 8. Schedule regular meetings to ensure a great event
- 9. Brainstorm and research educational institutions and career programs to meet the needs of your church community.
- 10. Recruit volunteers for the event
- 11. Solicit resources and information
- 12. Be proactive with scheduling and confirming invitees
- 13. Provide light refreshments for the college representatives prior the arrival of students and parents
- 14. Ask for resources, information and materials from each representative.
- 15. Investigate on the spot scholarships and financial awards

Each local ministry is encouraged to identify a point of contact to facilitate The College and Career Day. Identifying external partners is always a plus! Urban Initiatives Education is pleased to address your questions in support of your success in implementation.